



JOB DESCRIPTION

EDUCATION AND OUTREACH OFFICER



SAVING SPECIES FROM EXTINCTION | WWW.DURRELL.ORG

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REGISTERED COMPANY NUMBER 6448493 **REGISTERED OFFICE** c/o Intertrust Corporate Services (UK) Limited, 35 Great St. Helen's, London EC3A 6AP

PATRON HRH The Princess Royal **FOUNDER** Gerald Durrell, OBE, LHD **HONORARY DIRECTOR** Lee Durrell, MBE, PhD **CHIEF EXECUTIVE OFFICER** Lesley Dickie, PhD

INTRODUCTION TO DURRELL

Durrell Wildlife Conservation Trust is an international charity working to save species from extinction. Headquartered in Jersey in the Channel Islands, Durrell focuses on the most threatened species in the most threatened places.

Established by author and conservationist, Gerald Durrell, in 1959, Durrell delivers its conservation mission through our three integrated core areas of operation.



**A centre of excellence
in animal husbandry,
research, training and
education**



**Training future
conservation practitioners
and monitoring and
evaluating conservation
science which underpins
all Durrell activities**



**Conservation action
where it is needed most**

With a track record of 60 years, Durrell leads some of the world's longest running and most successful species and habitat recovery programmes. The quality of our work is equally as important as how we deliver it. Our values, underpin how we approach our work and the work environment we create.

OUR VALUES

PURPOSEFUL

We are clear on why we do what we do, are connected as an organisation, we understand and demonstrate enabling / delivery, we are passionate about what we do and work tirelessly to achieve it.

ACCOUNTABLE

We are accountable for our actions. we act with integrity and always have the best interests of the Trust at heart. We take it upon ourselves to update our knowledge and deliver excellence, and our ethics are of the utmost importance.

SUPPORTIVE

We develop and encourage our staff, we work as a team, work well with other departments and trust and respect each other. We promote a learning culture, treat people fairly, encourage diversity in the workplace, and value the opinions and views of others.



JOB PURPOSE

To co-develop and design an engagement and education programme focussing on the restoration of habitats and functioning ecosystems, returning missing species and connecting local communities with nature. Delivering outreach and public engagement activities with local communities and stakeholders in Wales.

**EDUCATION AND OUTREACH
OFFICER - WALES**

DEPARTMENT
Conservation Knowledge

REPORTS TO
UK Programmes Manager

CONTRACT
Fixed Term -12 months

LOCATION
Wales



KEY INTERNAL RELATIONSHIPS

- Lucy Groves, UK Programmes Manager (based in Sussex)
- Mike Hudson, Interim Director of Conservation Knowledge (based in Bath)
- Sophie-Lee Williams, White-tailed Eagle Project Officer (based in Wales)
- Learning Department (based in Jersey)

KEY EXTERNAL RELATIONSHIPS

- Gwent Wildlife Trust
- Key local school representatives & stakeholders
- Other conservation organisations in the area



KEY RESPONSIBILITIES

Co-develop and design an education and engagement programme focusing on habitat and ecosystem restoration, returning lost species, and connecting people with nature.

- Work with project staff and partners to co-develop a programme of work to engage with local communities about the lost habitats and species of Wales and their importance for biodiversity and ecosystem restoration.
- Development of education and engagement materials for the above programme.
- Develop school and engagement activities which use both the scientific and non-scientific (e.g., the arts) curriculums to drive improved nature connection and local biodiversity and cultural knowledge in participants.
- Undertake local community and stakeholder mapping to identify key areas for engagement.
- Establish relationships with local schools, community groups and key interest groups.
- Produce project updates for dissemination to local communities, funders and internal meetings.

Deliver an effective education and engagement programme in Wales.

- Work with project staff and partners to deliver programme of work to engage with local communities about lost habitats and species in Wales and the importance for biodiversity and ecosystem restoration.
- Develop and deliver a regional schools event to develop a community around local biodiversity and culture, including lost species and ecosystem restoration.
- Give talks to local interest and community groups, and if required represent the project to the local media.
- Assist with conducting survey of local attitudes for social feasibility work.

Support the White-tailed Eagle Programme outreach and public engagement activities within local communities.

- Assist with public engagement events to explain the goals of the White-tailed Eagle Programme.
- Give talks to local interest and community groups, conduct surveys of local attitudes, and if required represent the project to the local media.
- Develop and disseminate internal and external communications materials for the project in partnership with White-tailed Eagle Project Officer, including the project website, quarterly newsletter, and social media channels.

Operational support of the White-tailed Eagle Programme.

- Provide operational support to UK Programmes Manager and White-tailed Eagle Project Officer with the project including reporting and other support where required.
- Assist UK Programmes Manager with fundraising for White-tailed Eagle programme, including drafting proposals and donor reporting.
- Ensure the effective and secure management of all relevant programme data.
- Additional related tasks and opportunities may arise during the contract and the above tasks may be amended as appropriate, following discussion and agreement between both parties

BEHAVIOURS AND VALUES

- A self-motivated team player, with the flexibility and initiative to maximise his/her contribution.
- A problem-solver, able to balance competing priorities and manage diverse workloads.
- Able to work effectively with colleagues in multiple locations as part of a large team, or alone.
- Strong commitment to conservation and passion for the natural world.
- Respectful of the opinions of others and willingness to collaborate.



TEAM ORGANOGRAM

